INSTRUCTIONS FOR SEARCHING PROPERTY TRANSFERS FROM 7/01/2009 FORWARD

1. Go to WI Department of Rev site: www.revenue.wi.gov

2. Go to the box titled: eRETR for Real Estate

The page that comes up will say Real Estate Transfer Fee.

Under the Online Services tab click on "Search Wisconsin property data".

Real Estate Transfer Fee

Recent News

- Final 2016 Major Class Comparison Report Available Online
- 2017 Manufacturing and Telecommunication Notification Rolls
- Annual Reports are Available Online
- 2017 Board of Review/Open Book Calendar Now Available
- 2017 Property Tax Guides
- 2016 Online Annual Assessor Meeting and Land Classification Credit
- 2016 Online Annual Assessor Meeting and Land Classification Course
- 2017 Annual Calendar and January Settlement
- 2017 Wisconsin Property Assessment Manual (WPAM) is now available
- 2016 Equated Manufacturing Rolls/Statement of

Online Services

- Real Estate Transfer Return (eRETR)
  - File a return |
    [pdf] Instructions |
    [pdf] System overview
  - View
  - Restore
  - Amend |
    Instructions
  - eRetr training/help

- eRETR System Login - Assessors & Local Government Officials |
  [pdf] Instructions
- Register for WAMS ID and password
- Search Wisconsin property data
- Download historical RETR data
- *My Tax Account*
- More...

Merger/Conversion

- Requirements
- File a report (MC-500)/Instruction

Resources

- Annual RETR Returns Collections Summary
- Rental Weatherization Program
- [pdf] Forest Crop Law and Managed Forest Law
- Wisconsin Statutes
- Wisconsin Administrative Code (Chapter Tax 15)
- Helpful Videos

Partnerships

- Wisconsin Association of Assessing Officers
- Wisconsin Bar Association
- Wisconsin County Treasurers' Association
- Wisconsin Real Property Listers
- Wisconsin Register of Deeds Association

Common Questions

- How do I file a real estate transfer return?
- What do I need to file a return?
- Do I need to file a transfer return with the Termination of Decedent's Property Interest Form (HT-110)? If so, is it exempt from transfer fee?
- More...

Search Common Questions

Common Forms

- Amended Real Estate Transfer Return - PE-500x
- Merger/Conversion Report - MC-500
- Real Estate Transfer Return
- [pdf] Real Estate Transfer Transmittal Form P-520
- Electronic Real Estate Transfer Waiver
- More...

You should be on this page that has Wisconsin Property Sales Information.

If you look at the darker blue tab it shows RETR Search, click on that. It will give you the options of searching by Municipality, Address, County or Advanced. Click on the one you want to use.

| Home | Real Estate Transfer | RETR Search | Historical Data | DOR Website | WI Counties |

Wisconsin Property Sales Information

This searchable Real Estate Transfer Return (RETR) database allows you to locate information on property sales in Wisconsin. Five years of RETR data is available to Wisconsin municipal and county officials, local assessors, and the public who need property sales information. Under Wisconsin law, these records are public information.

We updated the RETR Search tab menu to provide enhanced functionality:

Advanced search

- Expanded searchable data fields
- Does not require specific fields to run
- Includes conveyance date option

Exporting search results to a Comma Separated Value (CSV)

- Improved export capabilities
- Search Tips:
  - Avoid large, statewide, searches - takes longer to run since there is more data being searched and retrieved
  - Use the Advanced search screen and select multiple criteria to narrow down your search before exporting to a CSV file
  - **Example:** Use the advanced search to select criteria for the current search – add one municipality name and one month for the date recorded (Sun Prairie; 03/01/2016 – 03/31/2016)

Location Google Map
2135 Rimrock Road
Madison, WI 53713

Contact Us
Email: otas@revenue.wi.gov

Site Links
DOR Website
Historical Data
WI Counties
Real Estate Transfer

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When you click on one of the options it will bring you to a disclaimer page. If you click on Agree you will be allowed to search. If you disagree, you will not be allowed to search.

This is what the screen looks like to do an Advanced Search. The criteria is a drop down menu that you can pick any criteria that you would like to search by. It gives you all the instructions on this page to do the searching.

Home	Real Estate Transfer	RETR Search	Historical Data	DOR Website	WI Counties

Advanced   Criteria: --Select--

Current search criteria

Add   Edit   Remove   Remove All   Save/Load

Options   Sort by: [   ] [Ascending ▾]   Results/page: [20 ▾]   Search

Instructions
Use the Advanced screen if you would like to search multiple criteria:
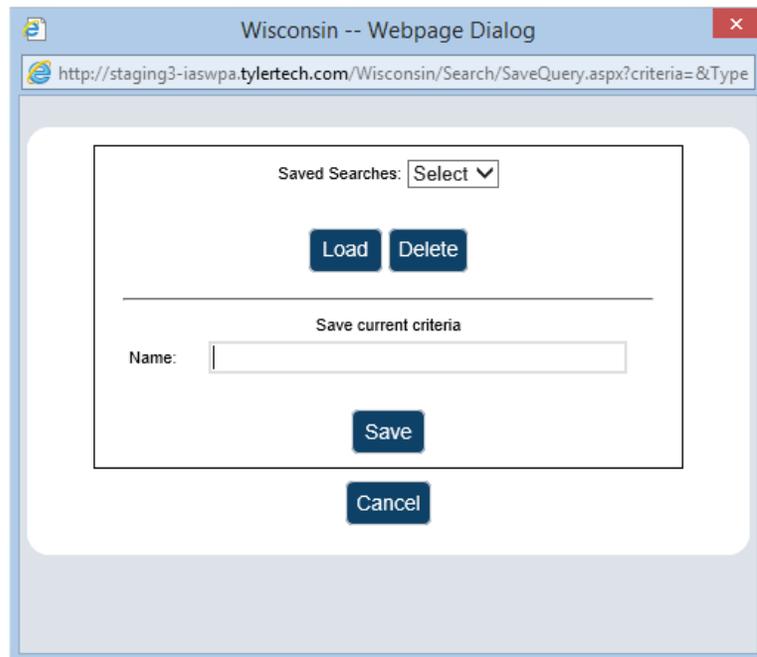
1. **Criteria -** use the dropdown menu to select the item you would like to search
2. After you select the criteria, a field(s) appears based on what you chose. Make a selection from the dropdown menu if applicable, or enter the requested information.
3. Click the "Add" button to place this information to the "Current search criteria" box
4. **Current search criteria -** the criteria appears in this box
   ◦ Verify the information you entered/selected is correct
   ◦ If not, select the item you need to change and click the "Edit" button to make corrections. You must click the "Add" button again to make the change effective.
5. **Select another criteria item** from the "Criteria dropdown menu and repeat steps 1-3 until you entered what you need to build a multi-criteria search.
6. If you would like to delete criteria, select the item and click the "Remove" button

Note:
All criteria are optional; however, to perform a search, you must select at least one criteria item and provide the information requested from that selection. Use an asterisk * symbol (before or in the middle of the search words) if you are unsure of some search details or spelling, or would like varied results with similar characteristics. For best results, do not include a street suffix (Rd St Ave) in the address field.

Saving your current personal criteria search
If you would like to save your criteria search:

1. Click the "Save/Load" button
2. Enter a Name for your multiple criteria search and click "Save"

Note: To save your current criteria, you must have cookies enabled on your browser.

Loading (opening) your saved criteria search

1. On the Advanced screen, click the "Save/Load" button
2. Saved Searches - use the dropdown menu to select the saved search you wish to view
3. Select "Load." The stored criteria search and values are now displayed.

Copying
You can create multiple personal criteria searches with slightly different values by copying an existing saved search:

1. Click the "Save/Load" button
2. Saved Searches - select an existing saved search you would to view and click "Load"
3. Make your changes (add, edit, delete) to the criteria. Review your new criteria in the "Current search criteria" for accuracy.
4. Click the "Save/Load" button. In the dialog box save the new search with a descriptive name.

If you have further questions regarding searching this site, please contact the Dept of Revenue.