CHIPPEWA COUNTY, WISCONSIN EXECUTIVE AUDIT SUMMARY (EAS) DECEMBER 31, 2020



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Audit Report Summary

We prepared this Executive Audit Summary and Management Report in conjunction with our audit of Chippewa County's (the County) financial statements for the year ended December 31, 2020. The following is a summary of reports we have issued:

Audit Opinion

The financial statements are fairly stated. We issued what is known as an "unmodified" audit opinion.

Internal Controls

Our report on internal control included the following deficiency in internal controls over financial reporting:

Significant Deficiency - Limited Segregation of Duties

An essential part of internal control is that procedures be properly segregated and the results of their performance be adequately reviewed. This is normally accomplished by assigning duties so that 1) no one person handles a transaction from beginning to end, and 2) incompatible duties between functions are not handled by the same person. In addition, a review of these completed duties should be performed by an individual independent of those functions. The limited size of the County's staff in some departments responsible for accounting and financial duties precludes a complete segregation of incompatible duties. As a result, the County does not have effective controls to safeguard assets, and prevent or detect misstatements. This condition increases the possibility that errors or irregularities may occur and not be detected on a timely basis. This is not unusual in governments of your size, but County officials should continue to be aware of this condition and realize that the concentration of duties and responsibilities in a limited number of individuals is not desirable from a control point of view.

Compliance and Internal Controls Over Compliance

As part of our audit, we tested the County's compliance with the requirements of laws, regulations, contracts and grants applicable to its federal and state programs as well as the County's internal controls over compliance. We reported that the County complied with these requirements and that we did not identify any material weaknesses in the related internal controls.





APPENDIX A

FORMAL REQUIRED COMMUNICATIONS

Executive Committee of the County Board Chippewa County Chippewa Falls, Wisconsin

We have audited the financial statements of the governmental activities, the business-type activities, each major fund, and the aggregate remaining fund information of Chippewa County, Wisconsin (the County) for the year ended December 31, 2020, and have issued our report thereon dated July 20, 2021. We have previously communicated to you information about our responsibilities under auditing standards generally accepted in the United States of America, *Government Auditing Standards*, and Title 2 U.S. Code of Federal Regulations Part 200, Uniform Administrative Requirements, Cost Principles, and Audit Requirements for Federal Awards (Uniform Guidance), as well as certain information related to the planned scope and timing of our audit. Professional standards require that we provide you with the following information related to our audit.

Significant audit findings

Qualitative aspects of accounting practices

Accounting policies

Management is responsible for the selection and use of appropriate accounting policies. The significant accounting policies used by Chippewa County are described in Note 1 to the financial statements.

During fiscal year ended December 31, 2020, the County adopted GASB Statement No. 84, *Fiduciary Activities*. The implementation of GASB Statement No. 84 resulted in the addition of a Statement of Changes in Fiduciary Net Position.

We noted no transactions entered into by the entity during the year for which there is a lack of authoritative guidance or consensus. All significant transactions have been recognized in the financial statements in the proper period.



Accounting estimates

Accounting estimates are an integral part of the financial statements prepared by management and are based on management's knowledge and experience about past and current events and assumptions about future events. Certain accounting estimates are particularly sensitive because of their significance to the financial statements and because of the possibility that future events affecting them may differ significantly from those expected. The most sensitive estimates affecting the financial statements were:

Estimated Useful Lives of Depreciable Capital Assets – Management's estimate of depreciation and the useful lives of capital assets is based on authoritative guidance and past experience.

Estimated Current Portion of Compensated Absences Payable – Management's estimate of the amount of the year-end compensated absences payable balance to be taken by employees within one year of December 31, 2020 is based on historical trends and anticipated leave time activity.

Estimated Claims Payable – Management's estimate of claims payable accrued in the insurance internal service funds at December 31, 2020 is based on outside authoritative guidance.

Actuarial Assumptions – The actuarial assumptions used for other postemployment benefits and the Wisconsin Retirement System pension related items are outlined in the notes to the basic financial statements.

We evaluated the key factors and assumptions used to develop the above estimates in determining that they are reasonable in relation to the financial statements taken as a whole.

Financial statement disclosures

Certain financial statement disclosures are particularly sensitive because of their significance to financial statement users. There were no particularly sensitive financial statement disclosures.

The financial statement disclosures are neutral, consistent, and clear.

Difficulties encountered in performing the audit

We encountered no significant difficulties in dealing with management in performing and completing our audit.

Uncorrected misstatements

Professional standards require us to accumulate all misstatements identified during the audit, other than those that are clearly trivial, and communicate them to the appropriate level of management. Management has corrected all such misstatements.

Corrected misstatements

None of the misstatements detected as a result of audit procedures and corrected by management were material, either individually or in the aggregate, to the financial statements taken as a whole.

Disagreements with management

For purposes of this letter, a disagreement with management is a financial accounting, reporting, or auditing matter, whether or not resolved to our satisfaction, that could be significant to the financial statements or the auditors' report. No such disagreements arose during our audit.

Management representations

We have received certain representations from management that are included in the management representation letter dated July 20, 2021.

Management consultations with other independent accountants

In some cases, management may decide to consult with other accountants about auditing and accounting matters, similar to obtaining a "second opinion" on certain situations. If a consultation involves application of an accounting principle to the entity's financial statements or a determination of the type of auditors' opinion that may be expressed on those statements, our professional standards require the consulting accountant to check with us to determine that the consultant has all the relevant facts. To our knowledge, there were no such consultations with other accountants.

Significant issues discussed with management prior to engagement

We generally discuss a variety of matters, including the application of accounting principles and auditing standards, with management each year. The following summarizes the significant findings or issues arising from the audit that were discussed, or the subject of correspondence, with management:

Lack of segregation of duties.

Other audit findings or issues

We have provided a separate letter to you dated July 20, 2021, communicating internal control related matters identified during the audit.

Other information in documents containing audited financial statements

With respect to the required supplementary information (RSI) accompanying the financial statements, we made certain inquiries of management about the methods of preparing the RSI, including whether the RSI has been measured and presented in accordance with prescribed guidelines, whether the methods of measurement and preparation have been changed from the prior period and the reasons for any such changes, and whether there were any significant assumptions or interpretations underlying the measurement or presentation of the RSI. We compared the RSI for consistency with management's responses to the foregoing inquiries, the basic financial statements, and other knowledge obtained during the audit of the basic financial statements. Because these limited procedures do not provide sufficient evidence, we did not express an opinion or provide any assurance on the RSI.

With respect to the schedule of expenditures of federal awards (SEFA) and schedule of state financial assistance (SSFA) accompanying the financial statements, on which we were engaged to report in relation to the financial statements as a whole, we made certain inquiries of management and evaluated the form, content, and methods of preparing the SEFA and SSFA to determine that the SEFA and SSFA comply with the requirements of the Uniform Guidance and the State Single Audit Guide, the method of preparing it has not changed from the prior period or the reasons for such changes, and the SEFA and SSFA are appropriate and complete in relation to our audit of the financial statements. We compared and reconciled the SEFA and SSFA to the underlying accounting records used to prepare the financial statements or to the financial statements themselves. We have issued our report thereon dated July 20, 2021.

With respect to the combining and individual fund statements and schedules (collectively, the supplementary information) accompanying the financial statements, on which we were engaged to report in relation to the financial statements as a whole, we made certain inquiries of management and evaluated the form, content, and methods of preparing the information to determine that the information complies with accounting principles generally accepted in the United States of America, the method of preparing it has not changed from the prior period or the reasons for such changes, and the information is appropriate and complete in relation to our audit of the financial statements. We compared and reconciled the supplementary information to the underlying accounting records used to prepare the financial statements or to the financial statements themselves. We have issued our report thereon dated July 20, 2021.

Our auditors' opinion, the audited financial statements, and the notes to financial statements should only be used in their entirety. Inclusion of the audited financial statements in a document you prepare, such as an annual report, should be done only with our prior approval and review of the document.

* * *

This communication is intended solely for the information and use of the County Board and management of Chippewa County and is not intended to be, and should not be, used by anyone other than these specified parties.

CliftonLarsonAllen LLP

Clifton Larson Allen LLP

Eau Claire, Wisconsin July 20, 2021



APPENDIX B

NEW ACCOUNTING AND REPORTING STANDARDS

The Governmental Accounting Standards Board (GASB) has issued new accounting standards that may restate portions of these financial statements in future periods. Listed below are the statements and a short summary of the standard's objective.

GASB Statement No. 95, *Postponement of the Effective Dates of Certain Authoritative Guidance*. This statement, effective immediately when issued in May of 2020, postponed the effective dates by one year of certain provisions contained in certain pronouncements. The specific pronouncements that this statement effected relevant to the County are as follows:

New accounting standards originally effective for the December 31, 2020 financial statements include:

GASB Statement No. 87, *Leases*. This statement establishes authoritative guidance for accounting for leases. In addition to defining how to record leasing transactions, the statement also defines requirements for reporting leasing arrangement details within the financial statements.





APPENDIX C

FINANCIAL STATEMENT NOTATIONS

The following information has been derived from management's financial statements. These tables are not intended to present all of the information and disclosures required by accounting principles generally accepted in the United States of America. Rather, the tables presented below are offered for the purpose of providing a multi-year trend analysis for discussion purposes. We were not engaged nor do we provide an opinion on the tables presented below. Please contact the Chippewa County Administration Office for copies of management's financial statements and refer to the independent auditors' report included therein for the opinions issued in connection with those financial statements.



Item

General Fund: The General fund is the general operating fund of the County. It is used to account for all financial resources which are not required to be accounted for in another fund.

	12/31/2020		12/31/2019		12/31/2018		12/31/2017	
General Fund Balance Sheet Summary:								
Cash and Investments	\$	22,697,113	\$	26,349,462	\$	21,501,124	\$	22,321,065
Taxes Receivable:								
Current Taxes Receivable		17,416,017		16,935,347		16,584,968		16,206,444
Delinquent Taxes Receivable		1,116,380		970,906		843,862		1,073,493
Tax Deeds Owned by County		37		8,835		39,489		23,944
Accounts Receivable		662,746		1,014,927		1,034,286		865,879
Due from Other Funds		3,045,550		117,506		3,259,160		1,091,507
Other Assets		103,321		88,862		74,367		86,244
Total Assets	\$	45,041,164	\$	45,485,845	\$	43,337,256	\$	41,668,576
Payables	\$	1,624,379	\$	2,763,994	\$	2,474,117	\$	2,163,088
Unearned Revenue & Deferred Inflows of Resources		17,549,274		17,095,641		16,653,379		16,439,257
Total Liabilities & Deferred Inflows of Resources		19,173,653		19,859,635		19,127,496		18,602,345
Fund Balance:								
Nonspendable - Delinquent Taxes		1,116,417		979,741		883,351		1,097,437
Nonspendable - Other Purposes		103,321		88,862		74,367		86,244
Assigned		12,364,810		13,029,778		12,508,952		11,493,375
Unassigned		12,282,963		11,527,829		10,743,090		10,389,175
Total Fund Balance		25,867,511		25,626,210		24,209,760		23,066,231
	\$	45,041,164	\$	45,485,845	\$	43,337,256	\$	41,668,576
% of Unassigned Fund Balance to								
General Fund Expenditures		37.1%		34.2%		33.5%		35.1%
Revenues	\$	30,624,704	\$	31,225,169	\$	30,475,214	\$	28,657,357
Expenditures		(33,120,881)		(33,676,835)		(32,058,011)		(29,578,237)
Transfers In		3,525,449		3,932,644		3,250,718		2,982,792
Transfers Out		(787,971)		(64,528)	-	(524,392)		(65,000)
Net Change in Fund Balance	\$	241,301	\$	1,416,450	\$	1,143,529	\$	1,996,912

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Special Revenue Funds: Special Revenue funds are used to account for the proceeds of specific revenues sources that are restricted to expenditures for specified purposes.

	12/31/2020		12/31/2019		12/31/2018		•	12/31/2017
Special Revenue Fund Balances:								
Human Services	\$	42,972	\$	44,181	\$	482,684	\$	1,000,000
County Sales Tax		10,879,414		7,971,310		7,727,953		7,280,480
C.D.B.G. Grant Fund		440,049		140,632		239,412		225,712
WRRWC Fund		-		-		-		-
Public Health		200,000		92,083		122,134		156,103
Shelter Care		25,712		25,712		25,712		25,712
Dog Licenses		1,000		1,000		1,000		1,000
Aging and Disability Resource Center		550,000		550,848		550,000		560,292
Land Management		287,689		350,000		345,703		298,336
Jail Assessment Fees		114,939		120,026		114,057		102,737
Economic Development		402,665		525,669		404,742		353,815
	\$	12,944,440	\$	9,821,461	\$	10,013,397	\$	10,004,187

3 Capital Project Funds: Capital Project funds are used to account for financial resources to be used for the acquisition or construction of major capital facilities other than those financed from proprietary funds.

	1:	2/31/2020	1	2/31/2019	1	2/31/2018	12/3	31/2017
Capital Project Fund Balances:						·		
2018 Capital Projects Fund	\$	-	\$	5,007,087	\$	6,034,174	\$	-
2020 Capital Projects Fund		3,000,832		-		-		-
	\$	3,000,832	\$	5,007,087	\$	6,034,174	\$	-

4 **Debt Service Funds:** Debt Service Funds are used to account for the accumulation of resources for, and the payment of certain general long-term obligations.

	12/31	/2020	12	/31/2019	1	2/31/2018	12	2/31/2017
Debt Service Fund Balances:								
2011/12 Capital Projects Debt	\$	-	\$	-	\$	-	\$	812
2011 Refunding Bonds		-		614,709		614,709		612,716
2013 Capital Projects Debt		4,801		4,801		4,801		4,801
2018 Capital Projects Debt		94,458		94,458		402,474		-
2020 Capital Projects Debt	•	733,652		-		-		-
	\$ 8	832,911	\$	713,968	\$	1,021,984	\$	618,329

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Enterprise Funds: Enterprise Funds are used to account for operations that are financed and operated in a manner similar to private business enterprise--where the intent of the governing body is that the costs of providing the services is to be recovered from those using the services.

	Farm Land Development								
	12/31/2020		12/31/2019		12/31/2018		1	2/31/2017	
Balance Sheet Summary:									
Cash and Investments	\$	2,094,003	\$	1,068,348	\$	_	\$	93,782	
Accounts Receivable	•	1,298,113	•	1,624,559	•	2,414,781	•	2,127,049	
Property Held for Resale		1,718,645		1,718,645		1,854,644		1,680,530	
Capital Assets (Net)		22,653		22,653		22,653		22,653	
capital / lecole (itel)	\$	5,133,414	\$	4,434,205	\$	4,292,078	\$	3,924,014	
Current Liabilities Net Position:	\$	4,589	\$	20,653	\$	301,722	\$	4,589	
Net Investment in Capital Assets		22,653		22,653		22,653		22,653	
Unrestricted		5,106,172		4,390,899		3,967,703		3,896,772	
	\$	5,133,414	\$	4,434,205	\$	4,292,078	\$	3,924,014	
Income Statement Summary:									
Operating Income (Loss)	\$	215,273	\$	423,196	\$	92,816	\$	1,425,264	
Nonoperating Rev (Expenses)	•	-	•	-	•	(21,885)	•	(105,217)	
Transfers In		500,000		-		-		49,000	
Change in Net Position	\$	715,273	\$	423,196	\$	70,931	\$	1,369,047	

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6 Internal Service Funds: Internal Service funds are used to account for the financing of goods or services provided by one department or agency to other departments or agencies of the County, or to other government units, on a cost reimbursement basis.

	Highway Department							
	12/31/202	0	12/31/2019		12/31/2018	12/31/2017		
Summary Balance Sheets:								
Current Assets	\$ 7,000,8	854 \$	6,468,530	\$	6,006,879	\$	6,976,739	
Restricted Assets - WRS	766,		-	*	787,237	Ψ	-	
Capital Assets (Net)	10,713,8		11,037,033		11,270,357		10,704,292	
Deferred Outflows - WRS & OPEB	1,965,3		2,604,053		1,486,963		1,673,968	
	\$ 20,446,		20,109,616	\$	19,551,436	\$	19,354,999	
Current Liabilities	\$ 1,423,7	702 \$	1,373,505	\$	1,554,692	\$	1,644,333	
Noncurrent Accrued Employee Leave	229,4	432	164,796		135,365		128,996	
WRS Liability		-	944,967		-		217,805	
Other Postemployment Benefits	656,5	584	528,469		575,615		130,966	
Deferred Inflows - WRS & OPEB Net Position:	2,393,3	377	1,368,589		1,558,613		685,243	
Net Investment in Capital Assets	10,713,8	880	11,037,033		11,270,357		10,704,292	
Restricted	766,	112	-		787,237		-	
Unrestricted	4,263,	107	4,692,257		3,669,557		5,843,364	
Total Net Position	15,743,0	099	15,729,290		15,727,151		16,547,656	
	\$ 20,446,	194 \$	20,109,616	\$	19,551,436	\$	19,354,999	
ncome Statement Summary:								
Operating Income (Loss)	\$ (2,510,2	,	(2,656,441)	\$	(1,983,369)	\$	(1,891,813)	
Nonoperating Rev (Expenses)	(22,	,	(23,549)		(2,309)		(7,843	
Contributions and Transfers	2,546,7	790	2,682,129		1,503,392		1,587,947	
Change in Accounting Principle					(338,219)		-	
Change in Net Position	\$ 13,8	809 \$	2,139	\$	(820,505)	\$	(311,709	
	12/31/202		f-Funded Work 12/31/2019		Compensation 12/31/2018		12/31/2017	
Summary Balance Sheets: Current Assets	\$ 1,561,9	995 \$	1,774,787	\$	2,097,966	\$	2,324,087	
	<u> </u>	<u> </u>	.,,	Ť	2,001,000	<u></u>	2,02 1,001	
Current Liabilities Net Position:	\$ 561,9	995 \$	774,787	\$	1,097,966	\$	1,018,651	
Unrestricted	1,000,0	000	1,000,000		1,000,000		1,305,436	
	\$ 1,561,9	995 \$	1,774,787	\$	2,097,966	\$	2,324,087	
ncome Statement Summary:								
Operating Income (Loss)	\$ 716,2	227 \$	745,584	\$	216,819	\$	646,793	
Nonoperating Rev (Expenses)	2,6	643	11,799		9,760		4,315	
Contributions and Transfers	(718,8	870)	(757,383)		(532,015)			
Change in Net Position	\$	- \$	-	\$	(305,436)	\$	651,108	

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6 Internal Service Funds (continued):

		Self-Funded Liability Insurance							
	12	/31/2020	12/31/2019		12/31/2018		1	2/31/2017	
Summary Balance Sheets:									
Current Assets	\$	266,451	\$	333,237	\$	488,898	\$	283,590	
Investment in WMMIC	•	750,327	•	750,327	•	750,327	•	750,327	
	\$	1,016,778	\$	1,083,564	\$	1,239,225	\$	1,033,917	
Current Liabilities	\$	724,901	\$	727,793	\$	870,378	\$	719,664	
Net Position:									
Unrestricted		291,877		355,771		368,847		314,253	
	\$	1,016,778	\$	1,083,564	\$	1,239,225	\$	1,033,917	
Income Statement Summary:									
Operating Income (Loss)	\$	(94,253)	\$	(53,363)	\$	(484,573)	\$	(192,118)	
Nonoperating Rev (Expenses)		30,359		40,287		39,167		43,779	
Contributions and Transfers						500,000			
Change in Net Position	\$	(63,894)	\$	(13,076)	\$	54,594	\$	(148,339)	
				Flexible Be					
	12	/31/2020	1	2/31/2019	1	2/31/2018	1	2/31/2017	
Summary Balance Sheets:									
Current Assets	\$	122,133	\$	79,151	\$	82,817	\$	81,126	
Current Liabilities Net Position:	\$	45,303	\$	-	\$	-	\$	-	
Unrestricted		76,830		79,151		82,817		81,126	
	\$	122,133	\$	79,151	\$	82,817	\$	81,126	
Income Statement Summary:									
Operating Income (Loss)	\$	(8,321)	\$	(9,666)	\$	(4,309)	\$	(4,608)	
Contributions and Transfers	_	6,000		6,000		6,000		6,000	
Contributions and Transfers Change in Net Position	\$	6,000 (2,321)	\$	6,000 (3,666)	\$	6,000 1,691	\$	6,000 1,392	

Financial Statement Notations									
Item #									
7	Long-Term Obligations	12/31/2020	12/31/2019	12/31/2018	12/31/2017				
	General Obligation Bonds General Obligation Notes	\$ - 10,160,000 10,160,000	\$ - 8,725,000 8,725,000	\$ 835,000 9,450,000 10,285,000	\$ 1,645,000 4,050,000 5,695,000				
	Vested Employee Benefits: General County	2,153,096	1,863,264	1,870,138	1,671,904				

566,971

12,880,067

General Obligation Debt as Percent of Debt Limitation

Highway

493,484

12,648,622

\$

496,414

11,084,678

462,074

7,828,978