



**Chippewa County
Department of Public Health**

**711 N Bridge Street, Room 121
Chippewa Falls, WI 54729
P: 715.726.7900 / 1.800.400.3678
F: 715.726.7910
www.co.chippewa.wi.us/ccdph**



CHIPPEWA COUNTY
Public Health

Tourist Rooming House Checklist

- ☐ Every mattress shall be covered with a mattress protector and shall be maintained clean and good repair.
- ☐ Pillowslips, sheets, towels and washcloths washed between each set of guests
- ☐ Blankets, spreads, mattresses, and pillows shall be kept clean and free of insect infestation
- ☐ Sheets sufficient size and have a fold back of at least 12 inches
- ☐ Separate laundry baskets for clean and dirty laundry. (Baskets must be cleanable material)
- ☐ If municipal water and sewer are available then connection to them is required.
- ☐ Safe drinking water provided – Tested annually for bacteria is required (testing for nitrates is recommend)
- ☐ Hot and cold water under pressure
- ☐ Plumbing and fixtures maintained in good repair and sanitary condition. All plumbing cross connections eliminated.
- ☐ All fixtures connected to public (if available) or private sewage
- ☐ Slip resistant tubs/shower or provided with mat that is slip resistant
- ☐ Carbon monoxide detectors provided
 - Required if there is a fuel burning appliance within unit, fuel burning forced air furnace serving unit, fuel burning appliance outside unit, or an attached garage.
 - Required outside of each separate sleeping area in the immediate vicinity of the sleeping rooms
 - Required in sleeping room if there is a fuel burning appliance in that sleeping room or its attached bathroom.
- ☐ Smoke Alarms provided

Summary of Smoke Alarm Requirements

Type of living or sleeping occupancy and date of building permit or construction	Battery-powered only	Building electrical system powered	Building power and battery backup	Interconnection between smoke alarms within LU	Strobe light alarms in common areas	Smoke alarm on every floor level	Smoke alarms outside each sleeping area	Smoke alarms in each bedroom
One- and 2-family dwellings before 4-1-92	X					X		
UDC after 4-1-92		X		X		X		
UDC after 12-1-95		X		X		X	X	
UDC after 4-1-01			X	X		X	X	X
All WCBC before 1-1-82	X					X	X	
All WCBC after 1-1-82		X				X	X	
All WCBC after 1-12-93		X			X	X	X	
WCBC apartment-type after 4-1-95			X		X	X	X	
All WCBC after 3-1-99			X		X	X	X	
WCBC hotel/motel type after 4-1-00			X		X	X	X	X
WCBC hotel/motel after 7-1-02			X	X	X	X	X	X
WCBC apartment-type after 7-1-02			X	X	X	X	X	X

- LU means living unit.
- UDC is the Uniform Dwelling Code and applies to one- and 2-family dwellings and modular homes.
- WCBC is the Wisconsin Commercial Building Code and applies to apartments, rowhouses and condominiums.



Chippewa County
Department of Public Health

711 N Bridge Street, Room 121
Chippewa Falls, WI 54729
P: 715.726.7900 / 1.800.400.3678
F: 715.726.7910
www.co.chippewa.wi.us/ccdph



- ☐ Second exit provided
 - ☐ Required for all structures built after 1980, recommended for all UDC structures greater than 400 feet built after 1980.
- ☐ Floors, walls ceilings maintained in good repair
- ☐ Doors provided with key locking from outside and non-key locking from the inside
- ☐ Sleeping room size is greater than 400 cubic feet of airspace for each occupant over 12 years of age. Greater than 200 cubic feet of airspace for each occupant under 12 years of age
- ☐ Minimum ceiling height of 7 feet in all sleeping rooms.
- ☐ Multi-use utensils washed, rinsed and sanitized between each guest and properly stored
 - ☐ We do allow operators to post a sign with sanitizing instructions and a disclaimer that all utensils are not washed, rinsed and sanitized between guests.
 - ☐ Provide soap, bleach and additional wash basins so that guests can set up a wash, rinse, sanitize station if they choose.
- ☐ Premises maintained clean, neat condition, free from refuse and hazards
- ☐ Garbage and refuse maintained
- ☐ Flights of stairs with more than 3 risers shall be provided with at least 1 handrail for the full length of the flight
- ☐ Guard rails shall be provided on all open sides of stairs that are elevated more than 24 inches above the floor or exterior grade
- ☐ Guard rails shall be provided on all areas that are elevated more than 24 inches above the floor or exterior grade. (Decks, porches, stairs, etc.)
- ☐ Guards shall be constructed to prevent the passage through of a sphere with a diameter of 4 3/8 inches.
- ☐ All windows that can be opened in sleeping rooms have screens
- ☐ Window screens free from holes and in good condition
- ☐ If sleeping rooms are not air-conditioned doors opening to the outside shall be screened
- ☐ License posted in public view
- ☐ **Registration of Guests:** Each hotel, motel and tourist rooming house shall provide a register and require all guests register their true names and addresses before being assigned sleeping quarters. The register shall be kept intact and available for inspection by representatives of the department for at least 1 year.
- ☐ No food provided for guests. (Individually packaged items such as K-Cups or welcome baskets with individually packaged shelf stable items are OK) No sharing of bulk spices, seasonings, or ingredients.
- ☐ Ice trays and bins are cleaned and emptied between guests
- ☐ Septic lids chained and locked/secured.