

Swift User Agreement

THIS AGREEMENT made and entered into this _____ day of _____, in the year _____, by and between Chippewa County, 711 N. Bridge St, Chippewa Falls, WI 54729, a quasi-municipal corporation (hereinafter referred to as "**County**") and _____ (Name), _____ (Address), _____ (Email Address), (hereinafter referred to as "**Recording Partner**").

WHEREAS, Wisconsin Statutes §706.25 Uniform real property electronic recording act provides that the **County's** Register of Deeds may convert paper documents into electronic documents and archive the electronic documents; and

WHEREAS, Wisconsin Statutes §59.43(1)(g) provides that the **County's** Register of Deeds shall "safely keep and return to the party entitled thereto, on demand within a reasonable time, every document that is left with the register for record not required by law to be kept in the register's office"; and

WHEREAS, the **Recording Partner** is desirous of enrolling in the **County's** Register of Deeds eReturn process ("Swift") when documents are submitted for recording as permitted by Wisconsin Statutes §706.25 and §59.43(1)(g).

NOW, THEREFORE, in consideration of the above premises and the mutual covenants of the parties hereinafter set forth, the **County** and **Recording Partner** do agree as follows:

1. The term of this agreement shall commence on the date above. Unless canceled by either party as provided herein, this agreement shall be automatically renewed upon like terms for successive calendar years.
2. The **Recording Partner** will submit paper documents for recording, along with payment for the correct recording and copy fees, to the **County**.
3. Upon recording the document(s), the **County** will return a recorded copy of the document(s) to the **Recording Partner** via the above email.
4. **Recording Partner** understands they will have 14 days to open and download the electronic image. After 14 days the email link will expire.
5. **Recording Partner** selects the following option:
 - ☐ Option A: **Recording Partner** has opted to receive their recorded documents returned in electronic format. In return, the **Recording Partner** has agreed to supply a self-addressed stamped return envelope for the original paper document to be returned to the address listed above.
 - ☐ Option B: **Recording Partner** has opted to receive their recorded documents returned in electronic format. The **Recording Partner** has agreed to pick up original documents within 30 days from the recorded date. If not picked up within 30 days, **Recording Partner** grants permission for the **County** to destroy the original paper documents.
 - ☐ Option C: **Recording Partner** has opted to receive their recorded documents returned in electronic format. The **Recording Partner** has declined the option to receive the paper document back and grants permission for the **County** to destroy the original paper documents after 30 days have passed from the recording date of the documents.

FOR RECORDING PARTNER:

Date Signed _____

By _____
Name Printed: _____
Title: _____

FOR THE COUNTY:

Date Signed _____

By _____
Melanie K. McManus, Register of Deeds