

**PUBLIC MEETING NOTICE**  
**AMENDED AGENDA**

CHIPPEWA COUNTY HOUSING AUTHORITY

MONDAY, APRIL 14, 2025, AT 3:30 P.M.

THE MEETING WILL BE HELD IN ROOM 016, CHIPPEWA COUNTY COURTHOUSE  
711 N. BRIDGE ST., CHIPPEWA FALLS, WI

1. Call to Order
2. Roll Call
3. Members of the Public Wishing to be Heard
4. Reports: None
5. The Commission will convene, upon passage of the proper motion, in closed session pursuant to Wisconsin State Statute 19.85(1)(c) for purposes of " Considering employment, promotion, compensation or performance evaluation data of any public employee over which the governmental body has jurisdiction or exercises responsibility.", specifically reviewing external applications and conducting an interview of internal application for the position of Executive Director.  
The Commission will convene to open session.
6. Agenda Items for Future Consideration
7. Adjournment

Cc: County Media, County Board Chairman, County Clerk and County Administrator

Persons needing additional accommodations should contact Jessica Mudgett at 715-726-7933.



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**PUBLIC MEETING MINUTES  
CHIPPEWA COUNTY HOUSING AUTHORITY  
MONDAY APRIL 14, 2025 AT 3:30 PM  
ROOM 16 OF THE CHIPPEWA COUNTY COURTHOUSE**

**CALL MEETING TO ORDER:** Martell called the meeting to order at 3:44 pm

**MEMBERS PRESENT:** Davis, Guthman, Martell

**OTHER ATTENDEES:** Mudgett, Chuck Hull

**MEMBERS ABSENT:** None, Martell arrived at 3:44pm

**Members of the Public Wishing to be Heard:**

Chuck Hull had a handout and presented in regard to recent meetings where a closed session was not on the agenda but was called by Martell. Hull explained Wisconsin Statutes 19.84 (2) stating every public notice of a meeting of a governmental body shall set forth the time, date, place and subject matter of the meeting, including that intended for consideration at any contemplated closed session. He included copies of recent agendas where a closed session wasn't listed and copies of minutes where a closed session was reported on the minutes. Hull further explained it may be in the best interest of the authority for Martell to step down as chair, for this meeting and going forward. Martell agreed.

Guthman/Martell made a motion for Guthman to act as chair at this meeting. All were in favor. Motion carried.

**REPORTS:** None

Davis/Martell made a motion to convene in closed session pursuant to Wisconsin State Statute 19.85 (1)(c) for purposes of "Considering employment, promotion, compensation or performance evaluation data of any public employee over which the governmental body has jurisdiction or exercise responsibility.", specifically reviewing external applications and conducting an interview of internal application for the position of Executive Director. Roll Call Vote: Davis aye, Martell aye, Guthman aye. The Commission went into closed session at 4:10pm.

The Commission conducted an interview with R. Rizzo. The commission considered the other applications for the executive director position. Davis agreed to check one reference for Rizzo, Martell agreed to check two and Guthman agreed to check two. The commission agreed to run a background check on R. Rizzo.

Davis/Martell made a motion to reconvene to open session. Motion carried with all present voting aye. The Commission returned into open session at 5:15 pm

**AGENDA ITEMS FOR FUTURE CONSIDERATION:** Nominations for Chair, Nominations for Vice Chair, Closed session to discuss reference checks and employment contract, Resolution for offer to new executive director, changes of signatories on bank accounts due to board changes.

**ADJOURNMENT:** Davis and Martell made a motion to adjourn at 5:29pm. Motion carried with all present voting aye.

Respectfully Submitted,  
Jessica Mudgett  
Executive Director/Secretary to the Commission